

## Romanic Review Style Sheet

Listed below are *Romanic Review* style points that supplement those outlined in the Duke University Press Journals Style Guide (see below). *Romanic Review* welcomes English- and Romance-language submissions. Please note that documentation style depends on the language of the submission (see “Documentation Style” sections, below).

### Exceptions/Additions to DUP Style

#### ABSTRACTS and KEYWORDS

All articles should include 3–5 keywords (*mots-clés*) and an abstract (*résumé*) of approximately 200 words. Short issue introductions and reviews do not require abstracts.

Abstracts should be written in the third person (“This article proposes . . .”), not the first person (“I propose . . .”). Abstracts should use the words “article” or “essay” rather than “paper.”

#### CAPITALIZATION

**Academic disciplines and subjects** are *not* capitalized, unless they are themselves proper nouns, such as the names of languages. An academic department is only capitalized when it is the official department title, usually preceded by the word “department” (*the Department of Biological Sciences* vs. *the biological sciences department*). See *The Chicago Manual of Style* (CMS), 8.85.

She works in the biology department.

He is a student of the humanities.

She is going to major in French studies.

**Accents in French** should be maintained on capital letters (*Moyen Âge*; *L’Étranger de Camus*).

Capitalize words with prefixes like *Anglo-* and *Franco-* (*Anglophile*; *Francophone*). In French, these words are not capitalized.

**Cultural and intellectual movements and artistic styles** are, in general, not capitalized (*classicism*; *post-structuralism*; *feminism*; *existentialism*), unless derived from proper nouns like names (*Cartesian*; *Platonic*) or to avoid ambiguity with a word’s common use (*Romanticism*; *New Criticism*). Always verify specific terms with *The Chicago Manual of Style* (see CMS 8.72 for descriptive designations for periods; 8.73 for traditional period names; 8.74 for cultural periods; 8.75 for historical events; 8.79 for movements and styles).

**Traditional time periods as nouns** are capitalized: *Moyen Âge* (but *medieval* as adjective); the *Renaissance* (but *renaissance art*); the *Old Regime* (but *ancien régime*). **Descriptive designations of**

**time periods** are usually not capitalized, unless derived from proper nouns (*ancient Greece; the baroque period; romantic poetry; the Victorian era, Beaux-Arts architecture*).

### Capitalization of French-Language Book Titles

The first word of a title in French is always capitalized. Capitalization of the words that follow depends on the syntax of the title.

If the title does not begin with a definite article, only the first word is capitalized.

*Une saison en enfer*  
*Un amour de Swann*  
*À la recherche du temps perdu*  
*On ne badine pas avec l'amour*  
*Cent ans de solitude*  
*Qu'est-ce que la littérature*

If the title begins with a definite article and is a nominal phrase, the nouns and preceding adjectives are capitalized. Adjectives following initial noun are not capitalized.

*La Religieuse*  
*Le Grand Écart*  
*Les Mains sales*  
*Les Figures du discours*  
*L'Insoutenable Légèreté de l'être*

When the title comprises two nouns in a parallel structure, or if the title is a “double title” that offers a variant or second title, the nouns and any preceding adjectives of both parts of the title are capitalized.

*Le Corbeau et le Renard*  
*Le Rouge et le Noir*  
*Les Mots et les Choses*  
*Le Mariage de Figaro ou la Folle Journée*  
*Émile ou De l'éducation*  
*Knock ou le Triomphe de la médecine*

### Capitalization of French-Language Article Titles

Article titles in French should be written in sentence case. In sentence case, only the first word in a title, the first word in a subtitle (after a colon), and any words that would normally be capitalized are capitalized—as in a sentence.

« L'ironie humoresque dans *La Sorcière* »

## DOCUMENTATION STYLE: ENGLISH-LANGUAGE SUBMISSIONS

**English-language submissions** use MLA-style parenthetical citations in the text and each article includes a reference list with complete bibliographical references formatted according to chapter 14 of the *Chicago Manual of Style*, 18th edition (notes-bibliography style, not author-date). See DOCUMENTATION at the end of this style guide.

## DOCUMENTATION STYLE: ROMANCE-LANGUAGE SUBMISSIONS

**Romance-language submissions** use note citations for quotations and specific references along with a list of works cited. Notes and works cited lists should conform to the citation style exemplified in the samples below.

### Notes

1. Voir, dernièrement, *Lieux communs, topos, stéréotypes, clichés*, éd. Christian Plantin, Kimé, 1993.
2. Lettre à Louise Colet du 2 juillet 1853, *Correspondance*, Gallimard, « Bibliothèque de la Pléiade », 1980, t. II, p. 372.
3. Sainte-Beuve, « Qu'est-ce qu'un classique ? », *Causeries du lundi*, Garruer, 1851–1868, t. III, p. 42.
4. Charles Baudelaire, *Fusées, Œuvres complètes*, Gallimard, « Bibliothèque de la Pléiade », 1975, 1.1, p. 662.
5. Ibid., p. 670.
6. Jean Paulhan, *Les Fleurs de Tarbes ou la Terreur dans les lettres* [1941], Gallimard, 1990, p. 51.
7. Roland Chollet, « Du premier Balzac à la mort de Saint-Aubin. Quelques remarques sur un lecteur introuvable », *L'Année balzacienne* 8, 1987, p. 7–20; Gaston Bachelard, *La Poétique de l'espace* [1957], PUF, « Quadrige », 1983, p. 32–33.

### Œuvres citées

- Balzac, Honoré. *La Comédie humaine*, édition établie sous la direction de Pierre-Georges Castex. Gallimard, « Bibliothèque de la Pléiade », 1976.
- Bordas, Éric. « L'ironie humoresque dans *La Sorcière* ». Dans *La Sorcière de Jules Michelet. L'Envers de l'histoire*. Textes réunis par Paule Petitier. Champion, 2004.
- Bordas, Éric. « Quand l'écriture d'une préface se dédouble. L'avertissement et le prologue des Contes drolatiques de Balzac ». *Neophilologus* 82, no. 3 (1998) : 369–383.
- Bowman, Frank Paul. « Michelet et les métamorphoses du Christ ». *Revue d'histoire littéraire de la France* (sept.–oct. 1974) : 826–851.
- Bowman, Frank Paul. « Symbole et désymbolisation ». *Romantisme* 50 (1985): 621–636.
- Chollet, Roland. « Du premier Balzac à la mort de Saint-Aubin. Quelques remarques sur un lecteur introuvable ». *L'Année balzacienne* 8 (1987) : 7–20.
- de Condorcet, Nicolas. *L'Esquisse d'un tableau historique des progrès de l'esprit humain* (1793). Édition d'Alain Pons. Flammarion, coll. « GF », 1988.
- Foucault, Michel. *Les Mots et les Choses*. Gallimard, 1966.
- Foucault, Michel. *Archéologie du savoir*. Gallimard, 1969.

## NAMES WITH PARTICLES

Follow established conventions and CMS 8.5 for the capitalization and formatting of names with particles. When a name includes a lowercase particle, the particle is capitalized if it begins a sentence or a note and lowercased if it begins a reference list entry (CMS 14.21). See CMS 8.7, 8.8, 8.9, and 8.11 on French, Portuguese, Italian, and Spanish names, respectively. See CMS 16.71 for guidelines on alphabetizing names with particles.

## PUNCTUATION IN ENGLISH-LANGUAGE TEXTS

### Spacing

No space should come before any punctuation (colon, question mark, quotation marks) in English-language texts.

No space before or after an em dash (—).

### Quotation Marks

Always use double quotation marks in English-language texts. Reserve single quotation marks for quotations within quotations.

“I would contend,” he wrote, “that ‘literary theory,’ as we understand it, begins in the nineteenth-century.”

## PUNCTUATION IN FRENCH-LANGUAGE TEXTS

### Spacing

In French material, fixed thin spaces generally occur before colons, semicolons, question marks, and exclamation marks; between guillemets (« ») and the text they enclose (see CMS 11.29); and after an em dash used to introduce dialogue (see CMS 11.31).

### Quotation Marks

Guillemets should be used exclusively in French-language texts. English double quotation marks should not be used in texts in French. In French-language texts, use single quotation marks for quotes embedded in quotes.

Note numbers at the end of a sentence should be placed after any closing guillemets and before terminal punctuation, like so: »<sup>2</sup>.

## SPELLING

For articles in English, spelling should conform to American, not British, spelling:

color, labor, neighbor, humor, flavor (ends with *or* rather than *our*)

meter, liter (ends with *er* rather than *re*)

while, among, amid (no *st* at the end of the word)

analog, catalog (no *ue* at the end of the word)

toward, upward, downward, forward, afterward, backward (words do not end with an *s*)

apologize, organize, analyze, recognize (ends with *ze* rather than *se*)  
travel, traveled, traveling, traveler (single *l* rather than a double *ll* [travelled])  
defense, license, offense (ends with *se* rather than *ce*)

# Duke University Press Journals Style Guide

Duke University Press journals adhere to the rules in this style guide and to *The Chicago Manual of Style*, 18th ed. (CMS). We also follow the European Accessibility Act's guidelines and supply alt text for all illustrations and tag foreign-language words and phrases, which allows a screen reader to know when a shift in the dominant language occurs, making pronunciations more accurate.

## ABBREVIATIONS

Corporate, municipal, national, and supranational abbreviations and acronyms appear in full caps. Most initialisms (abbreviations pronounced as strings of letters) are preceded by *the*.

further expansion of NATO's membership

dissent within the AFL-CIO

sexism is rampant at IBM

certain US constituencies

Spell out Latin abbreviations such as *i.e.*, *e.g.*, and *etc.* in the text, though allow abbreviations within parentheses in the text. Allow abbreviations in notes. When used, these abbreviations are set in roman type, not italics. The word *sic*, however, is italicized.

Personal initials have periods and are spaced.

W. E. B. Du Bois; C. D. Wright

## ABSTRACTS

Substantial articles should include an abstract of approximately 200 words. Book reviews and short issue introductions do not require abstracts.

Abstracts should be written in the third person ("This article proposes . . ."), not the first person ("I propose . . .").

It is preferable for abstracts to summarize the content and argument of the article, not describe the contents and argument. For example:

The Marxist theory of primitive accumulation explains the rise of the postbellum cotton industry in the southern United States. However, it fails to account for the parallel penetration of railways into the region. Federal subsidies played a significant role in supporting railways, demonstrating the link between a protoglobal industry and federal government, which sought to promote "free labor" and international trade.

*not*

This article defends the view that the Marxist theory of primitive accumulation explains . . .

## **CAPITALIZATION. See also SPELLING AND HYPHENATION**

See CMS, chap. 8, for general guidance on capitalization.

In Romance and other languages, use diacritics with capital letters.

### **After a Colon**

If the material introduced by a colon consists of a complete sentence, or if it is a quotation or a speech in dialogue, it should begin with a capital letter. Otherwise, it begins with a lowercase letter. See CMS 6.65, 6.67.

### **Quotations**

Silently correct initial capitalization in quotations depending on the relationship of the quotation to the rest of the sentence (see CMS 12.19). For instance:

Smith stated that “we must carefully consider all aspects of the problem.”

*but*

Smith stated, “We must carefully consider all aspects of the problem.”

A lowercase letter following a period plus an ellipsis should be capitalized if it begins a grammatically complete sentence (CMS 12.62).

The spirit of our American radicalism is destructive. . . . The conservative movement . . . is timid, and merely defensive of property.

### **Terms**

A down (lowercase) style is generally preferred for terms. See CMS, chap. 8, for detailed guidelines on capitalization of terms.

### **Titles of Works**

For titles in English, capitalize the first and last words and all nouns, pronouns, adjectives, verbs, adverbs, subordinating conjunctions (*if, because, that, etc.*), and prepositions with five or more characters (*about, between, without, etc.*). Lowercase articles (*a, an, the*), coordinating conjunctions, prepositions with four or fewer characters (*on, of, with, etc.*), the *to* in infinitives, and the word *as* in any function. In rare cases, a shorter preposition may be capitalized when paired with a longer preposition (*for* in *For and Against*). See CMS 8.160.

For hyphenated and open compounds in titles in English, capitalize first elements; subsequent elements are capitalized unless they are articles, prepositions with four or fewer characters, or coordinating conjunctions. Subsequent elements attached to prefixes are capitalized. The second element of hyphenated spelled-out numbers or simple fractions should be capitalized. If a compound (other than one with a hyphenated prefix) comes at the end of the title, its final element is always capitalized. See CMS 8.162.

Nineteenth-Century Literature

Avoiding a Run-In

Policies on Re-Creation

Reading the Twenty-Third Psalm

Singing While You Work

When titles contain direct quotations, the title case style described above and in CMS should be imposed.

“We All Live More like Brutes than Humans”: Labor and Capital in the Gold Rush

In capitalizing titles in *any* non-English language, including French, capitalize the first letter of the title and subtitle and all proper nouns. See CMS 11.77 and 11.42 for the treatment of Dutch and German titles, respectively. Diacritical marks on capital letters are retained in all languages.

## CONTRIBUTOR’S NOTE

Each contributor’s note includes the author’s name, rank, affiliation, areas of activity or research, and most recent works. Dates of publication, but not publishers’ names, are given for books.

Rebecca Newman is professor of history at the University of Chicago. She is author of *In the Country of the Last Emperor* (1991).

Yingjin Zhang teaches Chinese literature at Indiana University. His book *Configurations of the City in Modern Chinese Literature* is forthcoming.

## DATES AND TIMES. See also NUMBERS

For more information, see CMS 9.31–40.

May 1968

May 1, 1968

May 1–3, 1968

on February 8, 1996, at 8:15 a.m. and again at 6:15 p.m.

September–October 1992

from 1967 to 1970

1960s counterculture; sixties [*not* 60s or ’60s] counterculture

the 1980s and 1990s

mid-1970s American culture

the mid-nineteenth century [note hyphen, not en dash]



the late twentieth century; late twentieth-century Kenya

the years 1896–1900, 1900–1905, 1906–9, 1910–18

“The Audacity of His Enterprise: Louis Riel and the Métis Nation That Canada Never Was, 1840–1875” [use full year range in titles of works and headings]

AD 873; the year 640 BC; Herod Antipas (21 BCE–39 CE) [use full caps without periods for era designations]

ca. 1820

## EXTRACTS. See also CAPITALIZATION and PUNCTUATION (Ellipses)

Set off quotations that are more than 400 characters (including spaces) in length.

## FIGURES AND TABLES

Each figure or table should be referred to either parenthetically (*figure* is abbreviated as *fig.* within parentheses) or in running text at a relevant place in the discussion. Number tables and figures consecutively.

The pressure of the flow repeatedly threatened to break down the walls that had just been created by cooling (fig. 3).

As figure 1 shows, our labor took the form of designing supported experiences for GTAs.

The problem with school attendance in the Bronx (see table 1) is largely the fault of a social system that neglects its children.

## Figure Captions

Captions are sentence case and have terminal punctuation. If credit or source information is provided, it should be the last element of the caption.

Figure 1. The author with unidentified friend, 1977.

Figure 2. The author posed for this picture with an unidentified friend in 1977.

Figure 3. Noam Chomsky at a political rally, 1971. Courtesy of John Allan Cameron Archives, University of Florida, Gainesville.

Figure 4. Coal miners in Matewan, West Virginia, April 1920. The miners' strike was depicted in John Sayles's film *Matewan*. Courtesy of Matewan Historical Society.

Figure 5. Winston Roberts, *When Last I Saw* (1893). Oil on canvas, 56 × 48 in. Courtesy of the Campbell Collection, Central State Community College Library, Pleasance, Nebraska.

Figure 6. Harvey Nit, *These. These? Those!* (2011). Mascara on cocktail napkin, 16 × 16 cm. © Harvey Nit.

In addition to a caption, each figure requires *alt text*, a short description of the figure that allows nonsighted persons to access a publication's visual content. See CMS 3.28.

## Table Titles

Table titles are sentence case but do *not* have terminal punctuation.

Table 3. Comparative frequency of bicycles, mopeds, and Segways in Amsterdam, Dublin, and Toronto, 2005–15

## GRAMMAR

A split infinitive is OK if the text reads better with a split infinitive.

Make a distinction between *that* (restrictive) and *which* (nonrestrictive) but not obsessively (i.e., if making the distinction means that there will be several *thats* in a row, allow a restrictive *which*).

Maintain parallel structure.

Maintain subject-verb agreement and tense consistency.

## INCLUSIVE LANGUAGE

### Disability and Ableism

See CMS 5.260–62 for guidance on disability-inclusive language and avoiding ableism.

### Gendered Language

Avoid sexist language and terms that are gender specific (*chairman*, *mankind*, etc.). Do not use *he* or *she*, or *s/he*, or alternating *he* and *she*. Recast to use gender-neutral alternatives such as plural, singular *they*, or other options listed in CMS 5.265. See CMS 5.255–66 (bias-free language), especially 5.263–66, and 5.51–52 (singular *they*).

However, there may be times when the generic masculine pronoun or gendered language is appropriate or preferred by the author: for example, in discussions of works of philosophy in which the original author used *he*, *him*, *man*, and the like generically, or if the article’s author intentionally uses female pronouns exclusively or uses alternative pronouns such as *ze*.

*Themselves* may be used if the antecedent is clearly singular.

### Racial and Ethnic Terms

Capitalize terms used to identify people of color or of historically marginalized origins (e.g., *Black*, *Indigenous*). As a rule, do not capitalize terms used to identify people outside these groups (e.g., *white*). Do not capitalize *of color* constructions (e.g., *people of color*, *women of color*).

Exceptions are allowed if the author insists or if the text would be, in the editor’s view and with the author’s concurrence, well served by alternative treatment. The list that follows is intended to be illustrative not comprehensive. See CMS 8.39.

Aborigine, Aboriginal

BIPOC [Black, Indigenous, and People of Color]

Black, Blackness, anti-Black, anti-Blackness

Brown

First Nations

Indigenous, Indigeneity

Native

white, whiteness

A distinction may be made between this usage (which is usually capitalized) and the use of these terms in other senses, such as, generally, “originating in a particular place” (which would not be capitalized).

Indigenous peoples (referring to more than one group); the Indigenous peoples of the Caribbean; Indigenous cultures; Indigenous people; an Indigenous person (*but* peoples and cultures that are indigenous to the Americas)

**INITIALS. See ABBREVIATIONS**

**KEYWORDS. See also ABSTRACTS**

Articles that include an abstract should also include three to five keywords or key phrases. Keywords should be lowercase (except for names or titles that would otherwise be capitalized) and separated by commas. Full names should be used for people included as keywords

*Keywords* negative affect, self-portrait, Del LaGrace Volcano, intersex, Polaroid photography

**NOTES. See also the section on documentation below.**

Callouts for footnotes or endnotes are not permitted in article titles, in heads, at the ends of epigraphs, or in figure captions.

Wherever possible, place note callouts at the end of a sentence, or at least at the end of a clause.

Each table has its own set of notes numbered separately from the article’s list of notes. See the journal’s style sheet for guidance on the format used for callouts (e.g., lowercase letters, numerals, or symbols). See also CMS 3.80.

**NUMBERS. See also DATES AND TIMES**

Cardinal and ordinal whole numbers from one to ninety-nine (and such numbers followed by *hundred, thousand, million, billion*, etc.), most numbers at the beginning of a sentence, and common fractions are spelled out. Common fractions are hyphenated as well. See CMS, chap. 9.

no fewer than six of the eight victims

One hundred eighty-seven people were put to death there during the twenty-third century BC.

attendance was about ninety thousand  
 at least two-thirds of the electorate  
 there were two million ballots cast  
 the population will top between 27.5 and 28 billion

Years as digits may start a sentence, although it may be better to reword.

1937 was marked, among other things, by the publication of the eleventh edition of Bartlett's  
*Familiar Quotations*.

or, better,

The year 1937 . . .

Numbers applicable to the same category, however, are treated alike in the same context.

no fewer than 6 of the 113 victims

Almost twice as many people voted Republican in the 115th precinct as in the 23rd.

Numbers that express decimal quantities, dollar amounts, and percentages are written as figures.

an average of 2.6 years

now estimated at 1.1 billion inhabitants

more than \$56, or 8 percent of the petty cash

a decline of \$0.30 per share

Inclusive page numbers are given as follows (per CMS 9.63):

1–2, 3–11, 74–75, 100–103, 104–9, 112–15, 414–532, 505–16, 600–612, 1499–1501

Roman numerals are used in the pagination of preliminary matter in books, in family names and the names of monarchs and other leaders in a succession, in the names of world wars, in legal instruments, and in the titles of certain sequels.

On page iii Bentsen sets out his agenda.

Neither John D. Rockefeller IV, Elizabeth II, nor John Paul II was born before World War I.

Yet Title XII was meant to rectify not only inequities but iniquities.

Most critics consider *The Godfather, Part II* a better movie than *Jaws 2*. [Follow the usage in the original work, per CMS 9.45.]

Arabic numerals are used for the parts of books.

In part 2, chapter 2, of volume 11 of the *Collected Works*, our assumptions are overturned.

## POSSESSIVES

The possessive of nouns ending with the letter *s* are formed by adding an apostrophe and an *s* (CMS 7.17).

Burns's poetry

Camus's novels

Descartes's philosophy

Euripides's plays

Jesus's name

## PUNCTUATION

### En and Em Dashes

See CMS 6.79–100. Use real en and em dashes to indicate en and em dashes in the manuscript.

115–36

post–Civil War era

The United States' hegemony—that is, its domination of other nations—is increasing.

Ali–Frazier bouts

Watson–Crick model

Russia–Finland border

### Ellipses. See also CAPITALIZATION (Quotations)

Three dots indicate an ellipsis within a sentence or fragment; a period plus three dots indicates an ellipsis between grammatically complete sentences, even when the end of the first sentence in the original source has been omitted. In general, ellipses are not used at the start of a quotation (whether it begins with a grammatically complete sentence or not) or at the end of a quotation (if it ends with a grammatically complete sentence), unless the ellipses serve a definite purpose. See CMS 12.59–69 for more detailed guidelines on the use of ellipses.

### Hyphens. See SPELLING AND HYPHENATION

### QUOTATIONS. See EXTRACTS

## SPELLING AND HYPHENATION

Follow the online *Merriam-Webster's Collegiate Dictionary* (<https://www.merriam-webster.com>) and *Webster's Third New International Dictionary* for spelling. If more than one spelling is provided in the dictionary, follow the first form given (e.g., *judgment*, not *judgement*; *focused*, not *focussed*).

For further guidance regarding the hyphenation of compound words, see CMS 7.96.

Common foreign terms are set in roman type. (Common foreign terms are defined as those with main entries and not classified as “foreign term” in *Webster’s*.) Non-English words and phrases that would be familiar to a particular author, narrator, or speaker do not necessarily require italics even if they might be unfamiliar to readers.

Prefixes are hyphenated before numerals and proper nouns. Otherwise, prefixes are generally not hyphenated before words; refer to *Webster’s* for guidance. Temporary compound adjectives are hyphenated before the noun to avoid ambiguity but are left open after the noun. Non-English phrases used as modifiers are open in any position, unless hyphenated in the original.

Put neologisms within quotation marks at first use.

When a word or phrase is not used functionally but is referred to as the word or phrase itself, it is italicized. This should be limited to metatextual or linguistic discussions of the terms (as in the first two examples) and should not be used for discussions of the underlying concepts (as in the third example). See CMS 7.66.

The word *hermeneutics* is the most overused term in recent monographs.

The term *lyricism* was misused in Smith’s book review.

In the twentieth century, socialism acquired many meanings.

**TABLES. See FIGURES AND TABLES and NOTES**

**TRANSLATIONS. See also the section on documentation below.**

### **Non-English Titles with English Translation**

When an original non-English title and its translation appear together in the text, both are styled as published titles (regardless of whether the translation has been published, contra CMS 11.11). The second-listed title is enclosed within parentheses. Both have title capitalization appropriate to the language.

I read *Mi nombre es Roberto* (*My Name Is Roberto*) in 1989.

I read *My Name Is Roberto* (*Mi nombre es Roberto*) in 1989.

Rubén Darío’s poem “Azul” (“Blue”) is one of my favorites.

Rubén Darío’s poem “Blue” (“Azul”) is one of my favorites.

**URLs. See also the section on documentation below.**

Use complete URLs when they appear in articles (notes, references, and main text). Include the protocol (*https://* or *http://*) and trailing slash (if it is part of the URL). DOIs appearing in notes and reference lists are presented as complete URLs (see the first example below for format). See CMS 13.9 for advice on shortening excessively long URLs.

<https://doi.org/10.1215/00982601-9467191>

<https://www.nytimes.com/interactive/2021/us/covid-cases.html>

<https://georgianpapers.com/research-funding/transcription/>

## DOCUMENTATION: ENGLISH-LANGUAGE SUBMISSIONS

For English-language submissions, this journal uses in-text parenthetical citations for quotations and specific references in accordance with chapter 6 of the MLA Handbook, 9th edition. Each article includes a reference list with complete bibliographical references formatted according to chapter 14 of the *Chicago Manual of Style*, 18th edition (notes-bibliography style, not author-date), and as described below.

Authors may use endnotes for brief comments and for additional sources of information that cannot be conveniently presented in the text with a parenthetical citation, such as archival documents. References in endnotes should follow the MLA format for parenthetical in-text citations with a full citation in the reference list.

### Citing Sources in the Text

Quotations and references in the text and notes are followed by parenthetical citations (as detailed in *MLA*, chap. 6); a works cited list appears at the end of each article. Every work cited in the text must appear in the list of works cited, which is organized alphabetically.

Parenthetical citations usually need only the author's last name (if it is not indicated by the text) and the page number of the reference.

These underlying imperatives have compelled the bourgeoisie to "give its ideas the form of universality" (Sartre 234).

Sartre explains that these underlying imperatives have compelled the bourgeoisie to "give its ideas the form of universality" (234).

When several works by a single author are under discussion or are cited at the same time in an article, parenthetical citations also contain the first substantial word of the title.

"The first presupposition of human history is naturally the existence of living human individuals" (Marx, *Werke* 20; my translation). [Note use of semicolon to separate phrases such as "my translation" or "my emphasis." Emphasis in quoted material is assumed to match the original source unless otherwise stated; omit notes such as "original emphasis."]

(Morrison, *Beloved* 12–18; *Bluest* 20) [If more than one work by the same author is cited in the same parenthetical citation, the author's name need not be repeated.]

For works by more than two authors, only the surname of the first author is used, followed by et al.

(Cobb et al. 180) *not* (Cobb, Hornsby, and Smith 180)

If there is no author, use the shortened title or publication title in the author position in the parenthetical citation.



(Rush 39)

If citations come from more than one place in a text, their page numbers are separated by a comma: (56, 87–88). Citations to multiple works are separated with semicolons: (Anger 135; Evans 216–17). If a work is published in more than one volume, the parenthetical citation contains both volume and page number, as (2: 538–89). For parenthetical citations of notes, the abbreviation n or nn follows the page number, followed by the note number without intervening period or space: (Adams 5n10, 8nn20–21). For unnumbered notes, the abbreviation n or nn follows the page number without an intervening space: (Javitch 386n). In-text parenthetical citations of E-books include chapter numbers or section headings (CMS 14.59).

The notations f. (ff.), *ibid.*, *op. cit.*, and *loc. cit.* are not used, nor are *eadem*, *idem*, *infra*, *passim*, and *supra*. Commonly used abbreviations include *cf.*, *ed.* (*eds.*), *e.g.*, *esp.*, *et al.*, *etc.*, *fig.* (*figs.*), *fol.* (*fols.*), *i.e.*, *n.* (*nn.*), *p.* (*pp.*), *pt.* (*pts.*), *ser.*, *trans.*, *vol.* (*vols.*). Latin abbreviations are not italicized. Note that in *et al.*, *et* is a whole word (meaning “and”) and therefore is not followed by a period. In references to poetry, where the abbreviation “l.” or “ll.” might be mistaken for a numeral, the word “line” or “lines” is spelled out.

The reference list at the end of the article contains only works cited. References are arranged alphabetically by author, with multiple works by the same author arranged alphabetically by title. For multiple references by the same author, the author’s name is repeated; 3-em dashes are not used. In titles of works, serial commas are added, ampersands are spelled out, and numbers are spelled out. URLs, including for DOIs, use “https://” to ensure that links work online (CMS 14.7). For additional guidelines concerning the treatment of titles, see CAPITALIZATION in the Duke University Press Journals Style Guide.

**Note: Following the new guidance in *The Chicago Manual*, 18th ed., places of publication are not included (list only the publisher) and page ranges aren’t included for book chapters.**

## Sample References

### BOOK

Langford, Gerald. *Faulkner’s Revision of “Absalom, Absalom!”: A Collation of the Manuscript and the Published Book*. University of Texas Press, 1971. [A book title within a book title is quoted and italicized (CMS 13.96). A main title ending in an exclamation point or a question mark is followed by a colon only if the question mark or exclamation point appears within quotation marks (CMS 13.98).]

Smith, John. *All Tongue-Tied and Nowhere to Go; or, How to Save Face When They Put You on the Spot*. Slippery Slopes, 2011. [Treatment of double titles, contra the preferred form in CMS 8.169]

### E-BOOK

Begley, Adam. *Updike*. Harper, 2014. Kindle. [CMS 14.58]  
 Doubtfire, Brenda. *Yeah, Right: Skepticism in the Fake News Era*. Says Who, 2016. iBooks.

#### CHAPTER

Dollimore, Jonathan. "Transgression and Surveillance in *Measure for Measure*." In *Political Shakespeare: New Essays in Cultural Materialism*, edited by Jonathan Dollimore and Alan Sinfield. Cornell University Press, 1985.  
 Weinstein, Donald. "The Art of Dying Well and Popular Piety in the Preaching and Thought of Girolamo Savonarola." In Tetel et al., *Life and Death in Fifteenth-Century Florence*. [A shortened form is used for chapters from collections that are also included in the reference list.]

#### PREFATORY MATTER

Brown, Marshall. Preface to *The Uses of Literary History*, edited by Marshall Brown. Duke University Press, 1995.

#### EDITED WORK

Navarre, Marguerite de. *L'heptaméron*. Edited by Michel François. Garnier, 1967.  
 Tetel, Marcel, Ronald G. Witt, and Rona Goffen, eds. *Life and Death in Fifteenth-Century Florence*. Duke University Press, 1989.

#### REPRINT

Williams, Theodore. *The Art of Porcelain During the Late Ming Dynasty*. 1905; repr., Grove, 1974. [The date of first publication is followed by the facts of publication for the reprint edition (CMS 14.16).]

#### TRANSLATION

Valéry, Paul. *The Art of Poetry*. Translated by Denise Folliot. Pantheon, 1958.

#### FOREIGN-LANGUAGE WORK

Ayzland, Reuven. *From Our Springtime* (in Yiddish). Inzl, 1954.  
 Dachuan, Sun. *Jiujiu jiu yici* (*One Last Cup of Wine*). Zhang Laoshi Chubanshe, 1991. [This form is recommended for works in languages relatively unfamiliar to the journal's expected readership. The translated title uses italics and headline capitalization (contra CMS 11.8)—in other words, it is treated as if it named a published translation even if it does not.]

#### MULTIVOLUME WORK

- Foucault, Michel. *An Introduction*. Vol. 1 of *The History of Sexuality*. Translated by Robert Hurley. 3 vols. Penguin, 1990.
- Hooker, Joseph. *Of the Laws of Ecclesiastical Polity*. Edited by Georges Edelen, W. Speed Hill, P. G. Stanwood, and John E. Booty. 4 vols. Belknap Press of Harvard University Press, 1977–82. [If there are six editors or fewer, all are listed by name; if more than six, the first is listed by name, followed by “et al.” (CMS 13.78).]

#### MULTIAUTHOR WORK

[If there are six authors or fewer, all are listed by name; if more than six, the first is listed by name, followed by “et al.” (CMS 13.78).]

[Two to six authors]

- Dewey, Alfred, John Cheatham, and Elias Howe. *Principles of Commerce During the Early Industrial Revolution*. Steamer, 2003.
- Gustafson, Albert K., Jonas Edwards, Ezra Best, and Nathan Wise. *If I Were a Rich Man: Comparative Studies of Urban and Rural Poverty*. Fore and Aft, 1985.

[Seven or more authors]

- Moss, A. J., et al. “Prophylactic Implantation of a Defibrillator in Patients with Myocardial Infarction and Reduced Ejection Fraction.” *New England Journal of Medicine* 346, no. 12: 877–83.

#### ANONYMOUS WORK. See also UNSIGNED ARTICLE

- A True and Sincere Declaration of the Purpose and Ends of the Plantation Begun in Virginia, of the Degrees Which It Hath Received, and Means by Which It Hath Been Advanced*. London, 1610. [The title appears in place of the author; “Anonymous” or “Anon.” is not used. For purposes of alphabetization an initial article is ignored (CMS 13.81). For books published before 1900, the city of publication is often of greater interest than the publisher and can be listed instead (CMS 14.31).]

#### UNDATED WORK

- Kloman, Harry. “Introduction.” The Gore Vidal Index.  
<https://www.pitt.edu/~kloman/vidalframe.html> (accessed July 27, 2003). [Access dates are of limited value to readers (see CMS 13.15) but may be used for sources that may change without notice. “Last modified” dates, if available, may be used (CMS 13.16).]
- Sales, Robert. *Victory at Sea: Being a True Account of the Recent Destruction of an Infamous Foreign Fleet*. Dublin, n.d. [Note that the “n” in “n.d.” is not capitalized (CMS 14.44).]

#### REFERENCE WORK

13. *Oxford English Dictionary*, 3rd ed., "self," A.1.a; *Encyclopaedia Britannica Online*, Academic ed., "Arturo Toscanini,"  
<https://academic.eb.com/EBchecked/topic/600338/Arturo-Toscanini>. [Reference works are cited in notes only and do not appear in the reference list (CMS 14.130–32).]

#### JOURNAL ARTICLE, PRINT

Meban, David. "Temple Building, *Primus* Language, and the Proem to Virgil's Third *Georgic*." *Classical Philology* 103, no. 2 (2008): 150–74. [Journal published in volumes; the month or season is not required. As a courtesy to readers who consult articles online, issue numbers should be given if available.]

Wood, Ellen Meiksins. "Capitalism and Human Emancipation." *New Left Review*, no. 167 (1988): 1–20. [Journal published only in issues.]

#### JOURNAL ARTICLE, ONLINE

Esposito, Joseph J. "Stage Five Book Publishing." *Journal of Electronic Publishing* 13, no. 2 (2010). <https://quod.lib.umich.edu/cgi/t/text/text-idx?c=jep;view=text;rgn=main;idno=3336451.0013.204>.

Jovanovic, Boyan, and Peter L. Rousseau. "Specific Capital and Technological Variety." *Journal of Human Capital* 2, no. 2 (2008): 129–52. <https://doi.org/10.1086/590066>. [If the author has provided a DOI rather than a URL, use the DOI in URL form, as indicated here. See CMS 13.7.]

[CMS 13.6: "Book and journal publishers may retain URLs in citations of sources that would be difficult to locate without one but URLs are not required in citations of journal articles, books, and other formally published sources that would be easy to find online from a title and other basic details alone."]

#### REVIEW

Jameson, Fredric. "The Historian as Body-Snatcher." Review of *Learning to Curse: Essays in Early Modern Culture*, by Stephen J. Greenblatt. *Times Literary Supplement*, January 18, 1991, 7. [Page numbers are not needed in citations of or references to newspapers (CMS 14.189) but may be included in citations of or references to supplements and other special sections, which are treated as magazines (CMS 14.95).]

#### SPECIAL ISSUE, and ARTICLE IN SPECIAL ISSUE

Ferguson, Margaret, and Marshall Brown, eds. "Feminism in Time." Special issue, *MLQ* 65, no. 1 (2004).

Mandell, Laura. "The First Women (Psycho)analysts; or, The Friends of Feminist History." In "Feminism in Time," edited by Margaret Ferguson and Marshall Brown. Special issue, *MLQ* 65, no. 1 (2004): 69–92. [CMS 14.77]

## MAGAZINE ARTICLE

Franzen, Jonathan. "The Listener." *New Yorker*, October 6, 2003, 84–99.

## NEWSPAPER ARTICLE, PRINT

DeParle, Jason. "Whither on Welfare: Even Though They Please Moynihan, Clinton's Actions Are Far from Bold." *New York Times*, February 3, 1993. [No page number is required (CMS 14.89).]

## NEWSPAPER ARTICLE, ONLINE

Associated Press. "Jackson Arrested at Yale after Protest Backing Strike." *Washington Post*, September 2, 2003. <https://www.washingtonpost.com/wp-dyn/articles/A12012-2003Sep1.html>.

## UNSIGNED ARTICLE

*Cinéma*. "Loin du Vietnam." January 1968.

## DISSERTATION

Jones, Jennifer M. "'The Taste for Fashion and Frivolity': Gender, Clothing, and the Commercial Culture of the Old Regime." PhD diss., Princeton University, 1991.

## PAPER OR PRESENTATION

Poovey, Mary. "Between Political Arithmetic and Political Economy." Paper presented at the conference "Regimes of Description," Stanford University, Stanford, CA, January 12, 1996. [The exact date, if known, is desirable (CMS 14.115).]

## PERSONAL COMMUNICATION OR INTERVIEW

Noah Fence (pers. comm., April 1, 2014) speculated on the pitfalls of having a play on words for a name. [References to such communications as emails or private messages shared on social media often can be run in to the text, without need of note or reference (CMS 14.111).]

24. Jacques Petits Fours (provost, Upper Midwestern University), interview by author, Ames, IA, February 20, 1995. [Interviews or other personal communications in which more information than the date is pertinent may appear in a note (CMS 14.111).]

## REPORTS AND THE LIKE

[Reports and other freestanding publications can usually be treated as books (CMS 14.117).]

Starbucks. *Starbucks Fiscal 2021 Annual Report*. 2022.

<https://investor.starbucks.com/financial-data/annual-reports/>.

#### NOTE

Adams, Tracy. "Christine de Pizan, Isabeau of Bavaria, and Female Regency." *French Historical Studies* 32, no. 1 (2009): 1–32.

Javitch, David. "Reconsidering the Last Part of *Orlando Furioso*: Romance to the Bitter End." *MLQ* 71, no. 4 (2010): 385–405.

#### SOCIAL MEDIA CONTENT

[Citations of social media content may contain such elements as the author of the post; the title, or the text, of the post; the type of post (e.g., the service and/or a brief description); the date; and a URL.]

*The Chicago Manual of Style*. "Is the world ready for singular they? We thought so back in 1993." Facebook, April 17, 2015.

<https://www.facebook.com/ChicagoManual/posts/10152906193679151>.

O'Brien, Conan (@ConanOBrien). "In honor of Earth Day, I'm recycling my tweets."

Twitter, April 22, 2015. <https://twitter.com/ConanOBrien/status/590940792967016448>.

[CMS 14.106: "Note that Twitter content posted before the company's 2023 rebranding as X need not be updated to refer to the new name (though that information may be added parenthetically)."]

Souza, Pete (@petesouza). "President Obama bids farewell to President Xi of China at the conclusion of the Nuclear Security Summit." Instagram photo, April 1, 2016.

<https://www.instagram.com/p/BDrmfXTtNCt>.

#### WEBSITES (OTHER THAN ONLINE PUBLICATIONS)

[Include as much of the following information as possible: author of the content, title of the page (if there is one), title or owner of the site, URL, and date of publication or last modified date. The titles of websites and blogs generally use title case. Titles of publication-like websites should be italic (CMS 14.103). Online sources that resemble periodicals or formally published works (e.g., reports, white papers, etc.) should be included in the reference list and follow the format for those types of materials and have note citations. Brief mention of a website in general may appear in running text or notes only.]

Gaspar, Maria, and James Gordon Williams. "Force of Things: In Conversation with Artist Maria Gaspar and Live Performance by James Gordon Williams." El Museo del Barrio, June 21, 2023. <https://www.elmuseo.org/event/in-conversation-with-artist-maria-gaspar/>.

Poetry Foundation. "Robert Frost." <https://www.poetryfoundation.org/poets/robert-frost>. [Access dates are not required for sources that are not likely to change without notice (see CMS 13.15).]

## Citing Works Whose Authors Have Changed Names

Sometimes, a cited author's affirmed name differs from the name on the work cited. In these cases, use the author's affirmed name when discussing their published work in the text of an article or book. We also recommend using the affirmed name in citations:

**Text/note discussion** As {Affirmed name} wrote, "Quote from cited author."

**Bibliographical citation** {Affirmed name: Last, First}. *Title: Subtitle*. Durham, NC: Duke University Press, 1995.

However, if it is known that a cited author would like citations to their work to use the name on the publication, use the published name in the citation instead:

**Text/note discussion** As {Affirmed name} wrote, "Quote from cited author."

**Bibliographical citation** {Name on publication: Last, First}. *Title: Subtitle*. Durham, NC: Duke University Press, 1995.

In cases where the author deems it appropriate to include both names in a reference list item, we recommend listing the affirmed name first, followed in brackets by the name under which the work was originally published:

{Affirmed name: Last, First} [Name on publication]. *Title: Subtitle*. Durham, NC: Duke University Press, 1995.